

Mr R Marsh
49 Oaken Park
Codsall
Wolverhampton
West Midlands
WV8 2BW

Our Ref: 04XPG0272830\EW
Telephone: 0345 7773322
Email: churches@ecclesiastical.com

08 January 2020

Dear Mr Marsh

Re: Vicar/Chns/PCC Codsall St Nicholas - 04XPG0272830

Thank you for advising us of the following building works to be carried out at the above Church, we understand that the scope of work is as follows;

- Date of building works: TBC
- Scope of works: Install new AV system.
- Value of contract: £32,000 plus VAT.

I understand our approval is required for your faculty application and I am pleased to confirm that our approval is given.

Important information: this letter is not confirmation that building works insurance is in place.

I note that there is no formal contract entered into between the PCC and the contractor, simply an exchange of letters. As a result I assume no insurance stipulations have been placed upon the PCC i.e. in respect of loss or damage to the site materials and works. This being the case we assume it will not be necessary to arrange any additional insurance for the period of the works and you have obtained confirmation that the contractor has arranged adequate insurance. If the contractor is not responsible for loss or damage to the works and site materials, please let us know.

What to do once the building works have completed:

- 1) If your building works has materially changed the size, structure or footprint of the building your sums insured may need to be reviewed. For example, if you have extended your building the sum insured will need to be increased to incorporate this. It is your responsibility to set the sum insured but your architect may be able to help you. In certain circumstances where there have been significant changes we may resurvey your building.

Made Simple Guide

For straight forward step by step guidance on building works, please refer to the following link on our website <https://www.ecclesiastical.com/documents/building-works-made-simple.pdf>

Contractors

Please ensure you check that any contractors carrying out building works at the church have their own Public Liability and Employers' Liability insurance. This insurance should be valid throughout the duration of the works and written proof of insurance from the contractor should be obtained. However, please note that you do not need to show proof of the contractor's insurance to us.

If you have any questions, please contact us and we'll be happy to help.

Yours sincerely

Ella Williams

Ella Williams
Commercial Underwriter
Church Operations