



**Booking Application Form**

Name: .....

Address: .....

.....

Time of Hire: from ..... to..... Date of Hire ...../...../.....

I have read and accept the Conditions of Hire for the Parish Rooms

Signed ..... Date ...../...../.....

**PLEASE COMPLETE THE ABOVE AND RETURN THIS FORM TO:**

Sarah Daybell – 16 Watermill Close, Wolverhampton, WV10 6NA – 07783 584949

together with the following:

1 Indemnity deposit of £20 plus a minimum 25% of the total hire charge of £13 per hour.

(Note – the balance is to be received no less than 10 days before the event).

**If pay by BACs to Codsall Parochial Church Council : Sort Code 20-97-78: A/c No 40137413 using Ref: PR Hire**

**OR**

2 Indemnity deposit of £20 plus full payment of hire charge at £13 per hour

**NOTE: If paying by cheque or bank transfer please make a separate cheque out for the Indemnity deposit made payable to “Codsall Parochial Church Council”, or pay cash so it can be returned to you if applicable.**

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To be completed by Hall Manager 25% of total hire charge received

Full payment of hire charge received